

Item 13

Title of paper	Wheelchair Procurement: delegation of authority to the CWHHE Investment Committee to decide the procurement outcome			
Date	Tuesday, 01 March 2016			
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Clinical Lead	CCG Chair			
Confidential	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/> Items are only confidential if it is in the public interest for them to be so
The Governing Body is asked to:				
delegate authority to the CWHHE Investment Committee to decide the outcome of the Wheelchair Procurement in order to, in the interests of efficiency, combine the decision-making process across the CWHHE Governing Bodies.				
Summary of purpose and scope of report				
<ol style="list-style-type: none"> 1. As Governing Body members will be aware, the Wheelchair procurement is a collaboration across a total of seven CCGs – CWHHE, Brent and Barnet. It has encountered a number of difficulties along the way which have led to significant delays. A short briefing on the aims and scope of the procurement is attached at Annex A for information. 2. However, the procurement has now reached the contract award stage and approval is required from each of the seven CCGs, all of which are meeting over a five week period in March. 3. To mitigate the significant risks to the delivery timetable that would arise from the elongated approvals round, a combined decision-making mechanism is hugely preferable. Following discussions within CWHHE, with the CWHHE CCG Chairs and with the endorsement of the Investment Committee itself, the proposal for streamlining the approvals round, without detracting from the rigour of the process, is to: <ul style="list-style-type: none"> ○ seek approval from CWHHE Governing Bodies in public to: <ul style="list-style-type: none"> ▪ delegate the decision to the CWHHE Investment Committee; and ▪ nominate a non-conflicted GB clinician to be co-opted onto the IC for that decision (to ensure that, on the day, there is adequate clinical involvement in the decision-making); ○ hold an extraordinary Investment Committee on 10 March to decide (for CWHHE CCGs) the procurement outcome; ○ seek a similar delegation from Brent and Barnet CCGs' GBs in the hope of capturing the decision in one go on 10 March. If this is not feasible in the timeframe, those approvals will need to be obtained separately (both CCGs 				

<ul style="list-style-type: none"> ○ meet towards the end of March); and ○ report back in the public May Governing Body meetings the outcome of the Investment Committee meeting as fully as commercial confidentiality allows. <p>4. The Investment Committee's terms of reference, whilst primarily focused on handling issues to avoid real and perceived conflicts of interest that may arise on Governing Bodies, can take items in the interest of efficient governance under the third bullet of its purpose if a specific delegation is made by the relevant Governing Bodies. For the purposes of the wheelchair procurement decision, the quorum will be two GB members, one whom must be a clinician, from each CCG participating in the extraordinary meeting.</p> <p>5. A brief overview of the procurement is included in the Chief Officer's report and further detailed briefing is available on request.</p>		
Quality & Safety/ Patient Engagement/ Impact on patient services:		
None arising from this paper.		
Finance, resources and QIPP		
The proposal of this paper should avoid the multiple deployment of senior resource and supporting logistics. If one assumes that a single hour-long discussion at the Investment Committee replaces five twenty-minute Governing Body ones, the IC route uses 50-55 per cent fewer resources.		
Equality / Human Rights / Privacy impact analysis		
None identified.		
Risk	Mitigating actions	
1. Delays to the delivery of the Wheelchair services resulting from multiple decision-making points.	1. Establish a decision-making route that both minimises the number of decision-making fora without reducing the robustness of scrutiny or impugn the sovereignty of individual CCGs.	
Supporting documents		
None		
Governance and reporting		
(list committees, groups, other bodies in your CCG or other CCGs that have discussed the paper)		
Committee name	Date discussed	Outcome
Name	DD/MM/YYYY	
CWHHE Chairs meeting	11 February 2016	Agreed proposal to delegate could be

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		put to Governing Bodies for decision.
CWHHE Investment Committee	18 February 2016	Agreed that proposal to delegate was viable.