

Item 17

<b>Date</b>	Tuesday 10 November 2015					
<b>Title of paper</b>	<b>Primary care co-commissioning update - including, for decision, revised terms of reference</b>					
<b>Presenter</b>	Clare Parker					
<b>Author</b>	Ben Westmancott – Director of Compliance Christopher Cotton – Primary care transformation team					
<b>Responsible Directors</b>	Matthew Hannant – Acting Director of Strategy and Transformation Ben Westmancott – Director of Compliance (terms of reference)					
<b>Clinical Lead</b>	Dr Ruth O’Hare - clinical lead for primary care transformation					
<b>Confidential</b>	<table border="1"> <tr> <td><b>Yes</b></td> <td><input type="checkbox"/></td> <td><b>No</b></td> <td><input checked="" type="checkbox"/></td> <td>Items are only confidential if it is in the public interest for them to be so</td> </tr> </table>	<b>Yes</b>	<input type="checkbox"/>	<b>No</b>	<input checked="" type="checkbox"/>	Items are only confidential if it is in the public interest for them to be so
<b>Yes</b>	<input type="checkbox"/>	<b>No</b>	<input checked="" type="checkbox"/>	Items are only confidential if it is in the public interest for them to be so		

**The Group is asked to:**

To note that the governing body will be asked to:

- Approve the co-commissioning joint committee terms of reference;
- Note the agreed minutes of the North West London meeting of the co-commissioning joint committees in common from June 2015; and
- Note the draft minutes of the North West London meeting of the co-commissioning joint committees in common from September 2015.

**Summary of purpose and scope of report**

The terms of reference complete the co-commissioning governance structure by including provisions for local meetings of each CCG’s joint committee, in addition to the NWL-wide meeting in common covered in previous versions. This is designed to ensure that co-commissioning is able to reflect each CCG’s local priorities and circumstances as well as to set the strategic direction for NWL as a whole.

The terms of reference are based on a paper authored by Ben Westmancott and endorsed at the NWL co-commissioning joint committees’ meeting in common on 17 September 2015.

**Quality & Safety/ Patient Engagement/ Impact on patient services:**

Co-commissioning has the potential significantly to change how primary care medical services are delivered across North West London as a whole.

A functioning governance structure – at both CCG and NWL-levels - underpins effective and transparent decision-making, which in turn support the ability of the co-commissioning structure to make decisions in the best interests of local people.

Additionally, work on the development of primary care services is focussed on the provision of tailored care that meets individual patients' needs, as well as equity of access and quality across the local population.

The proposed terms of reference state the commitment of the CCG and NHS England to reflecting the voice of local patients in the work of the joint committee.

**Finance, resources and QIPP**

Supporting primary care co-commissioning will affect the use of CCG resources, including through providing CCG inputs into decisions and participating in the local and NWL-wide joint committee meetings. This final governance structure provides the basis for detailed planning.

NHS England is now opening discussions with CCGs the primary care QIPP requirements for 2015/16 and 2016/17. The current QIPP position was presented by NHS England at the co-commissioning meeting in common in September.

**Equality / Human Rights / Privacy impact analysis**

No analysis has been undertaken for this report.

Risks	Mitigating actions
<p>The efficient functioning of the co-commissioning structure requires robust governance structures that both meet local CCG needs and provide consistency across NWL for the meetings in common – with the risk that the final proposal might not be acceptable to all eight governing bodies.</p>	<p>The co-commissioning governance structure has been developed across the NWL CCGs (including chairs, chief officers, and governance leads) and NHS England.</p> <p>These terms of reference are based on a paper authored by Ben Westmancott and endorsed at the NWL co-commissioning joint committees' meeting in common on 17 September 2015.</p>

Item 17

**Supporting documents**

- Primary care co-commissioning: joint committee with NHS England - proposed revised terms of reference (October 2015)
- Minutes: Primary care co-commissioning joint committees meeting (June 2015) (agreed by the joint committees as an accurate record of their meeting)
- Minutes: Primary care co-commissioning joint committees meeting (Sept. 2015) (draft)

**Governance and reporting**

<i>Committee name</i>	<i>Date discussed</i>	<i>Outcome</i>
Not applicable.		