Summary Report and Escalations from the IM&T Committee Meeting held in December 2018

1. Introduction

1.1 In line with reporting arrangements from all other Governing Body Committees, the Governing Body will receive a report from the IM&T Committee at each Governing Body meeting. This will provide a summary of the items discussed in detail at each meeting of the committee. This report provides a summary of the issues discussed at the IM&T Committee in December 2018.

2. Key Discussions from the meetings

2.1 The items discussed at the December meeting were:
- Minutes of the meeting in October 2018
- Action log
- **GDPR update** – The committee recognised the position that it was the responsibility of data controllers to appoint a Data Protection Officer for compliance with GDPR. Three options were discussed: (a) doing so at a borough level with the CCG employing a DPO and passing on the cost, or (b) the GP Federation doing the same, and the preferred option (c) this being completed at NW London level. The committee noted and discussed the GDPR update.
- **Enhanced Data Sharing Model (EDSM) update** – it was discussed that the number of applicable practices that had enabled EDSM appeared low. However it was incumbent on the practice to state when this had been enabled and so it is not clear if this is an accurate reflection of the reality. It was noted that it was not possible to determine at the backend which practices had switched on EDSM and that it was also possible to turn on EDSM without importing the allowed list, with the result that no data would be shared.
- **Options for practice SystmOne IT training** – it was noted that practices have been paying an independent contractor to develop dashboards that add onto SystmOne and that these dashboards also provide monetary information on patients. However, it was also noted that these dashboards depend on reports produced by the NWL Primary Care Systems team, the result being if the report changed the dashboard would stop functioning. It was agreed that the Primary Care Systems team would discuss the products with the contractor and if it was appropriate that they could be rolled out to more than one practice it would be necessary for the product to be reviewed by the Change Approval Board.

The committee were also informed of the Primary Care Systems team's plan to launch an online learning management portal. The committee were informed that this would be similar to that Blue Stream Academy platform and that the planned product would recognise if a member of staff had already completed a course in Blue Stream Academy and could include policies and provide different levels of training.

- **Informatics draft Q2 Report 2018/19** – the highlights of the new Informatics draft Q2 Report – 2018/19 were presented including that the business case for the Health Help Now App which has been approved. The committee were informed that N3 would be creating a cost pressure of £30/40K.

  A key risk regarding the use of non-recurring funding to fund recurring services was also noted that was registered on the risk register for NWL IT Programmes.

- **Health Help Now App role out and next steps** – the committee were updated on the phases of the roll out of the App: that this would start with a scheduled kick off meeting and that this would be followed by several rounds of beta testing. The committee were informed that it was expected that the app would be signed off and released in January.

- **Local CCG Budget update** – this was not discussed and it was agreed that this could be discussed at the next meeting.

- **Online Consultations** – the committee were informed that online consultation solutions had been discussed at the recent members meeting and that the CCG had also arranged for presentation by three different providers at an informal engagement meeting. It was noted that: 1) any product would need to be reviewed by NWL IT team even if the supplier was already on the applicable framework, and 2) neither the objective of any online consultation solution or how it would be funded had been agreed.

3. Escalation

3.1 There were no items for escalation to the Governing Body.

4. Action Required

4.1 The Governing Body is asked to **note** the report.

Laurie Slater
Chair of the IM&T Committee, Hammersmith and Fulham CCG