

Summary Report and Escalations from the Quality, Patient Safety and Risk Committee Meetings held on the 28 November and 19 December 2017

1. Introduction

1.1 This report provides a brief summary of the issues discussed in detail at the Quality, Patient Safety and Risk Committee in November and December 2017. The committee reviewed the reports in detail and had wide-ranging and detailed discussions.

2. Key Discussions from the meetings

2.1 The full, agreed, minutes for November's meeting are provided within the pack of Governing Body papers. The items discussed at the November meeting were:

- Action log
- Transforming Care
- Hammersmith and Fulham mental health placements report

2.2 The following key action were agreed/highlighted at the meeting:

Transforming care:

- the importance of flagging up and factoring in any financial implications for 2018/19 as soon as possible.
- The need for a summary sheet for colleagues working in primary care of who to contact in regard to transition issues and to better support the health check process.
- The need to undertake an equalities impact screen for one of the residents and determine whether this would be beneficial to be undertaken more widely.

Mental health placements report

- future reports to include more detail about complaints and how the specific issues had been handled
- a reference in future reports to indicate that where the CQC were not inspecting a particular unit that this was being done jointly by the Local Authority and the Joint Commissioning Team.
- financial risk related to placements be included on the risk register for F&P committee to review.

2.3 The 19 December minutes will be approved in November. The key items discussed at the meeting were:

- Action log
- Patient safety Q2 report for 2017/18
- Central contracts Q2 report for 2017/18

- Quality M7 update

2.4 The following key actions were agreed at the meeting:

- Future patient safety reports to have more narrative around the key issues in order to provide greater assurance

3. Escalation

3.1 There were no items for escalation to the Governing Body.

4. Action Required

4.1 The Governing Body is asked to **note** the report.

Vanessa Andreae

Vice Chair Hammersmith and Fulham CCG