

Item 15

Date	Tuesday, 09 January 2018			
Title of paper	Health and Safety Mid-Year Report 2017/18			
Presenter	Ben Westmancott, Director of Compliance			
Author	Helen Christodoulou, Facilities Manager			
Responsible Director	Clare Parker, Chief Officer			
Clinical Lead	CCG Chair			
Confidential	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/> Items are only confidential if it is in the public interest for them to be so

The Governing Body is asked to:

- note the Health and Safety Report (Reporting on H&S progress April – September 2017 and note the priorities listed for 2017/18).

Summary of purpose and scope of report

The Health and Safety mid-year report is being presented to the governing body with endorsement from the Health and Safety Committee.

Quality & Safety / Patient Engagement / Impact on patient services:

This report relates to the health and safety of staff and visitors.

Finance, resources and QIPP

There are no additional resources being requested.

Equality / Human Rights / Privacy impact analysis

N/A

Risk	Mitigating actions
10.1 This paper relates specifically to encouraging our staff to deliver the organisation's statutory duties. The annual report highlights the top three risks as: 1) staff identifying risks and reporting them. 2) mandatory training; compliance;	<ol style="list-style-type: none"> 1) Site leads and BUG to promote this. H&S Manager training to raise awareness. 2) Statutory and mandatory training is being promoted and newer user friendly ESR system is being introduced in January 2018 3) The Facilities Manager is working with governance and HR to introduce a

<p>and 3) ensure mechanisms and processes are in place to support staff particularly work related issues and to be able to review trends and data</p>	<p>Health and Safety dashboard.</p>
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<p>Supporting documents</p>
<p>Annex A – Health and Safety mid-year report April 2017- September 2017</p>

<p>Governance and reporting</p>		
<p>(list committees, groups, other bodies in your CCG or other CCGs that have discussed the paper)</p>		
Committee name	Date discussed	Outcome
<p>Health and safety Committee</p>	<p>12th October 2017</p>	<p>Agreed the Health and safety report.</p>