



Item 14

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Title of paper CWHHE CCGs' Detailed Scheme of Delegation

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Confidential Yes No Items are only confidential if it is in the public interest for them to be so

The Governing Body is asked to:
delegate authority to the CWHHE Audit Committees to consider and, as appropriate, approve, changes to the detailed (operational) scheme of delegation, with a view to creating a single scheme for all NW London CCGs.

Summary of purpose and scope of report

Background
A key component of the financial governance infrastructure of each CCG is its detailed scheme of delegation. This document sets out what financial authorities are vested in which roles and posts in the organisation – for example the sign-off of invoices, approval of business cases, the writing off of losses etc. The higher the value, the more senior the authority required will be. Given that some of the authorities rest with the Governing Body and / or its committees, approval of any material changes to the detailed scheme is reserved to the Governing Body.

CWHHE CCGs' detailed schemes of delegation are exactly the same as each other to provide the CO and CFO a single financial control framework to operate. The same is true for the BHH CCGs. However, the financial authority levels in the BHH schemes differ materially to some of those in the CWHHE ones (they are generally higher). With the move, from 1 January 2018, to a single CFO for all eight NW London CCGs, there is an urgent requirement to move to a single NWL-wide detailed scheme of delegation to enable the CFO (and, once appointed, the single Chief Officer) to unify processes, control frameworks and so on.

Recommendation

The CWHHE Audit Committees are meeting on 18 January and are best placed to undertake the detailed scrutiny of any proposed changes. With the Governing Body not meeting again until March, it is recommended that the Governing Body delegates its authority to its Audit Committee to approve any changes that it feels ought not wait until March.

Any changes agreed on behalf of the Governing Body by the Audit Committee will be tabled at the March Governing Body, along with a time plan for any next steps required.

Quality & Safety/ Patient Engagement/ Impact on patient services:

None directly as a result of this paper.

Finance, resources and QIPP

A unified NWL detailed scheme of delegation is a key component of enabling a single management structure to remove unnecessary process and duplication in the financial control environment.

Equality / Human Rights / Privacy impact analysis

None required.

Risk

Multiple processes and systems in play for the same purposes confuse the lines of authority, create unnecessary work and distract resources from key priorities.

Mitigating actions

Adopt, as quickly as possible, a single, robust detailed (operational) scheme of delegation that has been scrutinised in detail by the Audit Committee.

Supporting documents

None.

Governance and reporting

This paper has been produced specifically for the CWHHE Governing Bodies' consideration. Separate-but-related discussions will be required with the BHH Governing Bodies and Audit Committees as part of the unification process for the Scheme (and financial policies etc).