

Governing Body Agenda

Date	Tuesday 14 November 2017	Time	3.00 – 5.15	
Venue	St Paul's Church, Hammersmith			
GENERAL BUSINESS				
	<i>Item</i>	<i>Presenter</i>	<i>Decision required</i>	<i>Time</i>
1.	Welcome, Introductions and Apologies	Dr James Cavanagh		3.00 – 3.05
2.	Declarations of Interest All Governing Body members and attendees may have interests relating to their roles. These should be declared in the register of interests. While these general interests do not need to be individually declared at meetings, interests over and above these where relevant to the topic under discussion should be declared.	Dr James Cavanagh		
3.	Approve Minutes of Previous Meetings (P)	Dr James Cavanagh	For approval	
4.	Matters Arising (V)	Dr James Cavanagh		
5.	Action Log (P)	Dr James Cavanagh		
6.	Ratification of Chairs Actions (V)	Dr James Cavanagh	For approval	
7.	Report from the Chair (V)	Dr James Cavanagh	For noting	3.05 – 3.10
8.	Report from the Chief Officer (P)	Clare Parker	For noting	3.10 – 3.20
9.	Report from the Managing Director (P)	Janet Cree	For noting	3.20 – 3.30
ACHIEVING STRATEGIC OBJECTIVES				
10.	Review of the Transition of Children's Hospital Services in NWL (P)	Clare Parker	For noting	3.30 – 3.40
11.	Primary Care Update (P)	Toby Hyde	For noting	3.40 – 4.00
12.	Prescribing Wisely (P)	Mark Jarvis	For noting	4.00 – 4.15
ASSURANCE AND FINANCE REPORTS				
13.	Finance & QIPP			4.15 – 4.35
	I. CCG Month 6 (P)	Shelley Martin	For discussion	
	II. Report From Finance & Performance Committee (P)	Nick Martin	For noting	
14.	Performance			4.35 – 4.45
	I. Month 5 Integrated Performance	Trish Longdon	For noting	

	Report (P) II. Report From Quality, Patient Safety & Risk Committee (P) III. Report From Joint Quality and Finance & Performance Committees (P)		For noting For noting	
15.	Board Assurance Framework (P)	Ben Westmancott	For noting	4.45 – 4.50
ITEMS RECOMMENDED FOR APPROVAL/NOTING (FOR DISCUSSION AS REQUIRED)				
16.	Collaboration Board Update (P)	Clare Parker	For noting	4.50 – 5.00
17.	Subject Access Request policy (P)	Ben Westmancott	For approval	
18.	Safeguarding report combined adults and children 2016-17 (P)	Mary Mullix	For approval	
19.	Annual Combined Patient Experience and complaints report 16/17 (P)	Mary Mullix	For approval	
ANY OTHER BUSINESS				
20.	Any Other Business (V)	Dr James Cavanagh		
QUESTIONS FROM THE PUBLIC				
21.	Questions from the Public (Questions must be lodged with the Company Secretary at least 24 hours before the scheduled start of the meeting).			5.00 – 5.15
FOR NOTING (NOT FOR PRESENTATION)				
A	A0 Approved CCG Committee minutes (P) A1 Minutes: CWHHE CCGs Collaborative Investment Committee (P) A2 Minutes: CWHHE CCGs Audit Committee (P) A3 Minutes: Quality and Performance Committee (P)			
The afternoon of Tuesday 12 December, St Paul's Church, Hammersmith				